

FILMMAKER'S CODE OF PROFESSIONAL RESPONSIBILITY

TO OUR CAST AND CREW: Please observe the following guidelines on location and at the studio, treating the public and your co-workers with the utmost respect and courtesy:

1. Production vehicles arriving on location in or near a residential neighborhood shall not enter the area before the time stipulated in the permit, and should park one by one, turning their engines off as soon as possible. Cast and crew shall observe designated parking area. Moving or towing of the public's vehicles is prohibited without the express permission of the municipal jurisdiction or the owner of the vehicle. Do not park production vehicles in, or block driveways without the express permission of the municipal jurisdiction or driveway owner.
2. Every member of the crew shall wear a production pass (badge) when issued.
3. Cast and crew meals shall be confined to the area designated in the location agreement or permit. Individuals shall eat within their designated meal area, during scheduled crew meals. All trash must be disposed of properly upon completion of the meal. Properly dispose of all napkins, plates, coffee cups and other trash used in the course of the working day.
4. Removing, trimming and/or cutting of vegetation or trees is prohibited unless approved by the permit authority or property owner.
5. All signs erected or removed for filming purposes will be removed or replaced upon completion of the use of that location unless otherwise stipulated by the location agreement or permit. Also remember to remove all signs posted to direct the company to the location.
6. Every member of the cast and crew shall keep noise levels as low as possible. Generators and vehicles producing exhaust should be placed as far as practical from residential buildings. Do not let engines run unnecessarily.
7. Do not wear clothing that lacks common sense and good taste. Examples of such attire include: tight bicycle shorts, cut-off shorts, tank tops and clothing depicting lewd or obscene language or pictures (this list is for illustrative purposes only and is not complete). Shoes and shirts must be worn at all times, unless otherwise directed.
8. Crewmembers shall not display signs, posters or pictures on vehicles that do not reflect common sense or good taste (i.e. pin-up posters, calendars, etc.). Vehicles shall not display signs, posters, or pictures that the public may find offensive or objectionable (i.e. material containing vulgar language or sexual content).
9. Do not trespass onto other neighbors' or merchants' property. Please remain within the boundaries of the property that has been permitted for filming.
10. The cast and crew shall not bring guests to the location, unless expressly authorized in advance by the company.
11. All catering, craft service, construction, strike and personal trash must be removed before departure from the location. Locations must be left in their original condition.
12. Observe designated smoking areas and always extinguish cigarettes in butt cans.
13. Cast and crew will refrain from the use of lewd or improper language at all times.
14. The use of alcoholic beverages on other than authorized occasions and in specifically authorized areas is prohibited.
15. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited.
16. The company, Producers, cast, and crew will comply at all times with the provisions of the Motion Picture Production filming permit.
17. A copy of the permit shall be on location at all times and filming will only take place during the times listed on the permit.
18. Pedestrians should always be treated with courtesy and not be obstructed at any time unless stipulated in the permit. All cables and similar items are to be channeled neatly and safely.
19. Producers must notify the public in writing whenever production activities may directly affect or disrupt their daily lives. The notice must include the name of the company, working title of the project, production type (e.g. feature, MOW, TV Series) and a brief description of the activity. It also must include a clear account of the date and time of disruption.
20. No pets are allowed on the set or in the production office, unless otherwise authorized.

The studio appreciates your cooperation and assistance in upholding the Filmmaker's Code of Professional Responsibility to improve and maintain good relations within the communities where we all work. Thank you for honoring this code of conduct. Failure to comply may result in disciplinary action by the government authority, Production Company, union, guild or association.